
ASMSA PARENTS ASSOCIATION MEETING MINUTES

TO: ALL PARENTS
FROM: PA OFFICERS
DATE: 9 / 24 /2011
SUBJECT: PA MEETING MINUTES FOR SATURDAY, SEPTEMBER 24, 2011, 3:30 TO 4:30 PM ON CAMPUS IN THE RED ROOM
CC: FILE, SCHOOL ADMINISTRATION
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Purpose of Meeting: School Year “Kick-off”: Introductions, Confirm Nominees as Officers

Officers present: Tom and Sandra Gilmore, Presidents and Susan York, Treasurer

Officers absent: Greg York, Larry and Kim Holcomb

Nominees present: Carl and Martha Carlson, Current VP, President Pro-tem
Tracy Sublett, Treasurer Pro-tem
Kathrynn Portera, Communications Officer, Secretary Pro-tem

Attendee Count: 48 chairs were set up. These were all taken. “Guesstimate”: 50-55

Meeting Prep: Handouts were placed in each chair. Handouts consisted of:
1) “Did You Know?” worksheet, which served as an “icebreaker” to generate discussion
2) “What to Expect Next” list gave an overview of the PA plans for the school year
3) “Meet Your Officers and Nominees” gave introductions for each office
4) Office of Institutional Advancement handouts - ASMSA Fact Sheet (1 and 2), ASMSA Ambassadors Fact Sheet

Logo items were for sale before and after the meeting. Tracy Sublett championed the sale. (Tab: \$800.00 + from the day’s sales)

Call to order: President Sandra Gilmore called the meeting to order with a welcome to everyone at precisely 3:30 pm. Attendees were invited to put their names in the drawing for door prizes as they entered the meeting.

*Agenda/
Meeting Minutes:*

Guest Speaker – Vicki Hinz:
ASMSA Ambassadors, Review of Golf Tournament Fundraiser

Sandra Gilmore introduced the guest speaker, Vicki Hinz. Mrs. Hinz made a special presentation to the Johnson’s who had actively participated in the recent golf tournament.

Mrs. Hinz reviewed the fact sheets highlighting information and opportunities to get involved in the ASMSA Ambassadors. Door prizes were donated from the Office for Institutional Advancement. The drawing for door prizes was held and prizes distributed.

Ice breaker “Did You Know?” worksheet

Sandra Gilmore reviewed the “Did You Know?” worksheet containing multiple choice/true or false statements about the school activities and school programs. Discussion was lively and positive. Parents learned some new facts about school life.

Introduce Officers/Nominees

Sandra Gilmore introduced the current officers, then nominees for this year’s officers using the “Meet Your Officers and Nominees” handout.

Vote on Nominees

A motion to elect the nominees as presented was entertained. Several seconded from the floor. A vote was taken. None opposed. The motion carried as presented.

An updated handout will be made removing “nominee” as a title and re-distributed.

Review “What to Expect Next” / Enlist help with planned projects

Sandra Gilmore reviewed the handout “What to Expect Next” paying special attention to the section where there were opportunities to champion projects. Champions for projects were enlisted and noted.

Capture items for further discussion/review on flip chart

A question was raised and noted about student directories. Sandra Gilmore explained that a new format for student directories was being explored and compiled. Parents will be updated about progress and target date for distribution.

Adjournment: The meeting was adjourned by President Sandra Gilmore about 4:15 pm.

Respectfully submitted by Sandra Gilmore
